

City of Iowa City

External Position Vacancy Announcement

January 3, 2018

FLSA Exempt
Civil Service

Senior Engineer

Public Works/Engineering

Salary: \$66,705.60 - \$101,899.20

One permanent full-time position available

Hours: Monday – Friday, 8:00AM – 5:00PM

Leads a project team in the development, design and construction inspection of capital improvement projects. Coordinates, monitors and administers capital projects involving engineering consultants. Directs and monitors engineering review and construction inspection of all developments. Supervisory responsibilities of assigned project team members and consultants. Assists in the development of the budget and makes recommendations. Monitors and approves expenditures during the year and for project specific action items. Supervises project team members relative to the design, surveying and inspection of capital improvement projects and certifies the plans. Coordinates and directs the engineering review and construction inspection of all land and building developments, and performs engineering review, when necessary. Provides technical supervision and guidance and reviews the work of support staff. Directs, monitors, coordinates and reviews work of other design professionals and construction contractors hired by the City. Receives complaints and inquiries from the public and provides information. Instructs and advises support staff with respect to policies and procedures. Assists in the development of the capital improvements program. Monitors project expenditures during the year and makes recommendations for budget modifications. Administers and directs the preparation of legal documents and negotiates property acquisition for capital improvement projects. Interviews and hires hourly employees and assists in the selection of permanent employees. Provides Engineering assistance to other City departments, as requested. Prepares and delivers oral presentations at City Council, University and public neighborhood meetings. Manages and updates the storm water utility fee and storm water enterprise fund. Develops and implements new City ordinances pertaining to the storm water management program. Provides regulatory and engineering consulting and coordination required for operation of City owned landfill, City storm water permitting program, University right of way agreements, University construction project coordination and railroad improvements. Coordinates and administers the bridge rating, traffic signal, pavement marking, street pavement maintenance, bridge maintenance, creek maintenance, curb ramps and sewer maintenance programs. Assigns new addresses to new lots for new subdivisions and site plans. Represents the City of Iowa City on various state wide technical and regulatory advisory committees. Communicates with media regarding projects and programs. Conducts self in a manner which promotes and supports diversity and inclusivity in the workplace and community. Performs all other related duties as assigned.

Minimum education, experience and certification

Bachelor's degree in civil engineering or equivalent degree in related engineering discipline from an educational institution accredited by a DOE recognized accreditation body required. Four years' minimum experience in public works and engineering design required. State of Iowa Professional Engineer License in the field of civil engineering required. Valid driver's license with satisfactory driving record required. Must be 18 years of age per Iowa Code 92.8. Must pass criminal background check.

Application deadline is Wednesday, January 24, 2018. To apply, please visit the City's Self Services website at www.icgov.org/jobs to complete the City of Iowa City online employment application.

To comply with the requirements of the Immigration Reform and Control Act of 1986, all persons hired will be required to provide verification of identity and employment eligibility per provisions of the Act.

The City of Iowa City is an Equal Opportunity Employer. The City of Iowa City is a supporter of the National Career Readiness Certificate.

City employees must log into their MSS account as an employee with their employee number and password in order to apply