



Public Works Director Position

LEARN MORE & APPLY

Job description and application available at:

www.cityofoskaloosa.org/jobs

Complete an application; include a cover letter and resume including salary history.

SALARY & BENEFITS

Oskaloosa offers a competitive salary commensurate with experience; P.E. licensure preferred.

The city provides a complete benefits package including IPERS retirement benefits, health, dental, and vision; paid vacation, sick leave and holidays.

*Position open until filled.
The city is an Equal Opportunity
Employer*

Oskaloosa, Iowa, is a growing county-seat community of 11,558 residents located 60 miles southeast of Des Moines and 90 minutes from Iowa City or Ames. Neighboring cities are Ottumwa, Knoxville, Pella, Albia, New Sharon, Eddyville, University Park, and Beacon. More information on the community is available at www.oskaloosaiowa.org and www.mahaskachamber.org.

Oskaloosa is a full government service community with six departments including City Clerk/Finance, Fire, Police, Library, Public Works, Development Services (planning and zoning and inspections). The wastewater and stormwater operations are contracted with the Oskaloosa Municipal Water Department (Mayor appointed board), although city staff completes the capital project planning/construction oversight for wastewater and stormwater.

PURPOSE OF THE ROLE

To set the direction and ensure the execution of the public works infrastructure for the city of Oskaloosa to support the well-being and growth for the businesses and residents for which it serves.

The Public Works Director oversees the day-to-day public services of the city including street maintenance, sanitary, sewer, solid waste, traffic safety, forestry, fleet maintenance, parks and pool. The director must have proven experience and aptitude for leading and managing teams, along with proven and successful experience in civil engineering.

CURRENT PRIORITIES

- Prepare for the design and construction of a \$70+ million wastewater treatment facility that must be operational by February 2027.
- Improve road and utility infrastructure.
- With community partners, planning and construction of a local connector and bypass (learn more about the MODES project www.modesiowa.com), other related infrastructure extensions, and a potential transload facility.
- Implement updated Stormwater Master Plan.



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RESPONSIBILITIES/MEASURES OF SUCCESS

Leadership & Management:

- Create an environment that inspires high performance and team collaboration with a focus on serving the residents.
- Ensure the team understands the goals and objectives and how they contribute.
- Ensure the team has the tools, resources and training to perform their jobs to the expected standards.
- Create an environment where employees feel heard and understood and are comfortable communicating ideas and concerns.

Establish Vision & Execute on Strategy:

- Determine the current and future infrastructure needs of the community through collaboration with community partners, city peers and employees.
- Develop and maintain project plans and budgets that support the goals and objectives.
- Investigate and secure funding sources necessary to accomplish the overall goals of the city.

Provide Engineering and Infrastructure Expertise:

- Communicate internally and externally, adapting to the audience, how the Public Works team supports the city.
- Collaborate with community partners, peers and employees to answer and support community success.
- Represent and advocate for the city for public works funding and projects.

Business Relationships: All employees are expected to communicate with team members in a helpful and respectful manner.

Most challenging aspect of this position: Meet the goals and objectives of the city, while managing multiple projects with finite financial resources and time restrictions and communicating directly, effectively, and professionally with the public.

EXPERIENCE & QUALIFICATIONS

- B.S. in Civil Engineering from an accredited college or university.
- Financial acumen and experience to understand, develop and manage complex budgets.
- Adaptive communication style with ability to explain complex issues, persuade or sell an idea or concept, address difficult situations, resolve conflict.
- Proven experience and aptitude for managing multiple projects and collaborating with key stakeholders.
- Interpersonal skills that foster collaboration and accountability.